



Homeowner Project Plan for the Architecture Control Committee (ACC)

Instructions: Homeowners must use this form to submit a project proposal **before** building a new home, an addition to a current home, outbuilding, garage, shed, or fence within the Owl Lake Estates neighborhood. Refer to the Owl Lake Estates Covenants located on owllake.com for specific guidelines.

Please submit the form and accompanying materials to the ACC chair or any ACC member listed on owllake.com. The ACC has up to 30 days to respond to your submission, but typical responses are within 1-2 weeks. It is highly advised to get approval from the ACC before submitting and requesting a permit from the Town of Firestone. Questions? Please reach out to any ACC member.

Print and complete the homeowner information below:

Name: _____ Submission Date: _____
Property Address: _____ Estimated Start Date: _____
Phone: _____ Estimated Completion Date: _____
Email: _____ Are your HOA dues current?: _____

Type of project:

- Home or an addition to a home Fence
 Garage/outbuilding/shed/pool house Other : _____

Accompanying project details: Please attach any additional information needed using the checklist on page two of this form. The ACC may require additional information if needed.

For ACC Team use only

Approved? Yes No Approval/Rejection Date _____

ACC Approval Signatures:

Reasons for rejection: (violation of covenants cited)

Accompanying Project Details for ACC

Use this checklist as a high-level guide in providing detailed information about your project. Please refer to the latest **Owl Lake Estates Covenants** found on owllake.com for specific guidelines and restrictions. We strongly advise in researching the Town of Firestone requirements and building codes beforehand.

Proposal of a new home or home addition:

- Square footage of dwelling/addition (must meet min requirements) _____
- Exterior drawings/blueprint of elevations - front, rear, and sides – (please attach a copy)
- Plot map or overhead view of location and position of building on property (please attach a copy)
- Roof pitch and overhang length (must meet min. requirements): Pitch _____ Overhang _____
- Type and life expectancy of roofing material (must meet min. requirements) _____
- Indication of Exterior finish materials used (first level and second level) - stucco, brick, stone, siding or combination (must meet requirements) _____
- Indication of distance of building from all property lines (must meet min. requirements)
- Comments or additional notes? (please attach)

Proposal of a garage, outbuilding, shed, pool house

- Square footage of building _____
- Exterior drawings/blueprint of elevations - front, rear, and sides – (please attach a copy)
- Plot map or overhead view of location and position of building on property (please attach a copy)
- Roof pitch and overhang length (must meet min. requirements): Pitch _____ Overhang _____
- Type and life expectancy of roofing material (must meet min. requirements) _____
- Indication that the exterior finish materials used to match the style and architecture of main dwelling (first level and second level) - stucco, brick, stone or combination (must meet requirements) _____
- Indication of distance of building from all property lines (must meet min. requirements)
- Comments or additional notes? (please attach)

Proposal of a fence

- Indication of type of fence (interior privacy fence or exterior split rail fence) _____
- Height of fence (must meet requirements for interior or exterior) _____
- Plot map or overhead view of location and position of fence on property and distances (please attach a copy)
- Type of material used - wood, vinyl (may provide brochure/website) _____
- Color of fence material _____
- Comments or additional notes? (please attach)